

Tauni Grossklas  
Student Services Director  
Naples Classical Academy  
10270 Immokalee Road  
Naples, FL 34120

15 February 2023

To Whom it May Concern,

I am writing to recommend Leanne Meeks for employment at your institution. Mrs. Meeks has worked at Naples Classical Academy since 2021, initially as a Pool Teacher and later promoted to a full-time Kindergarten Teacher. As the Student Services Director, my department has a close relationship with Mrs. Meeks and other classroom teachers who have students with exceptionalities.

As a school leader, I have witnessed Mrs. Meeks' creativity and genuine care for the education and well being of her students and families. She goes above and beyond in all that she does, especially with regard to stakeholder communication, problem solving, data collection and data analysis. These attributes are integral to her current position and are assets for the role she desires with your company.

In addition to maintaining her duties and responsibilities as an instructor, she is also a full-time student, pursuing her bachelor's degree and teaching certification. Her ambition and professional aspirations are to be admired.

Mrs. Meeks has been a pleasure to work with due to the aforementioned strengths. I strongly encourage you to consider her for employment. Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to be 'TG' or similar initials, written in a cursive style.

Tauni Grossklas  
201-334-7200