



LEANNE MEEKS



PROFESSIONAL PROFILE

DEAR HIRING MANAGER

To achieve great things, you must first learn basic fundamentals and principles that can be developed upon to create the stepping stones for the future. This needs to happen from the beginning of a child's education. It is with immense pleasure that I am applying for the position available at your school. I believe that my valuable skills and passion to work with children accompanied with my creative outlook makes me a strong candidate.

Working with children you have to be quick on your feet as children are full of energy, very inquisitive and adventurous. I am a creative thinker which helps children see that all things are possible. Being a creative thinker also stands out when a teacher is having trouble with a lesson and I am able to assist with other options or ideas. I have great team building skills. These skills will teach children how to interact with each other aiding with manners and creating social skills. This is a great asset especially when leading or being on a team of educators. Another profound skill that I have is communication. It is important to remember that children are just that, children. Children have all types and sizes of emotions, some they may not know how to express, some will express poorly and others extremely well. Communicating with children and not at them or down to them is very important to me. When working with educators or parents this is also important because you have to be able to work together and have those doors open and accessible for anything.

I would like to take this time to thank you for consideration for the position available at your school. It would be my pleasure to meet with you and discuss further qualifications that I would be able to bring to the environment. I have attached my resume as well as references for your continued review.

YOURS RESPECTFULLY,

Leanne Meeks

2780 12th Ave NE, Naples. 34120 239-687-6082 Mrs.LMeeks@gmail.com